

Agenda Item: Meeting Minutes of October 19, 2011

**RECORD OF PROCEEDINGS**

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE

**HIGH PERFORMANCE TRANSPORTATION ENTERPRISE (HPTE)**

Held: Wednesday, October 19, 2011 at 10:00am at 4201 E. Arkansas Ave, Denver, CO 80222

A meeting of the Board of Directors of the HPTE was convened in accordance with applicable statutes of the State of Colorado, with the following directors present:

Attendance: Charlotte Robinson, Chair  
Doug Aden  
Dan Cleveland (via phone)  
Tim Gagen  
Kathy Gilliland  
Trey Rogers, Vice-Chair

Absent: Stan Matsunaka

Also present, among others, were: Michael Cheroutes, Director, Kathy Young, Sr. Asst. Attorney General, Pamela Bailey Campbell, Jacobs Engineering, Stacey Stegman, Kari Grant, Nick Farber, Marina Krasny, and Jane Hickey

Welcome: Chair Robinson welcomed Commissioner Kathy Gilliland, representative from the Transportation Commission as a new Director on the HPTE Board, and Kari Grant and Nick Farber as HPTE Specialists.

Board Comments: Chair Robinson presented at the 3rd Annual Colorado Focus 'Moving Colorado Forward', also attended by Governor Hickenlooper, who offered support for HPTE.

Director's Report: Director Cheroutes thanked Heather Barry for her service to the HPTE Board and welcomed Kathy Gilliland as the new representative from the Transportation Commission.  
Updates:  
Financing for US36 Phase I is in place. The Director continues to meet various support groups regarding Phase II financing plan and project analysis.  
HPTE is being joined by CDOT in a TIGER 3 grant application, due 10/31/2011, for the north I-25 interim segment.  
A formalized schedule is being set for review of the I-70 unsolicited proposal to take place over the next 60 days.  
The Director met with the I-70 Coalition for input on the Parsons proposal which also involves FWHA in the evaluation process.

Approval of Minutes: A motion to approve September 19, 2011 Regular Meeting minutes was made by Trey Rogers, seconded by Doug Aden; approved by all members attending.

HPTE Secretary: The Board approved the appointment of Secretary to Jane Hickey, Executive Assistant who will replace Marina Krasny. The Director thanked Marina for her support over the last

several months. A motion was made by Kathy Gilliland, seconded by Trey Rogers; approved by all members attending.

**Tolling Policies:** Director Cheroutes spoke of aligning tolling policies to be interoperable and consistent with E-470, I-25, and US36. A recommendation will be made to change the citation fee on I-25 Express HOV Lanes to \$25 per transaction, from \$70.

Pamela Bailey Campbell, the Enterprise Tolling Consultant from Jacobs Engineering's National Transportation Consultancy Group, and Joe Donohue, Director of Finance of the E-470 Tolling System discussed potential changes to current tolling policy.

Pamela reviewed the current tolling policy, adopted by CTE in 2008: All travelers of the I-25 Express HOV Lanes travel for free; travellers in the toll lanes are charged tolls through a transponder or license plate tolling (LPT), electronic reading of license plates for which a bill is sent in the mail.

E-470 processes I-25 (HPTE) and E-470 tolling infractions under one customer account; transactions are per tolling point. Billings indicate where citations took place (I-25 toll lanes or E-470 tolls). Surcharge is intended to recover cost of processing violations, not to raise revenue.

Currently on I-25, no differential is being charged for the license plate tolling service, a more expensive process which carries a higher incidence of non-collection. LPT travel on E-470 carries a 25% differential charge.

For license plate tolling, a billing notice is sent. If it is not paid, a \$5 fee is added to the 2nd notice. If no response, it is sent to collection for 90 days. If still unanswered, a citation in the amount of \$70 (for I-25 tolling infractions; E-470 infractions carry a \$25 citation fee), plus an administrative fee of \$7 per transaction is added. An administrative hearing can be requested and carries court fees of \$20 per transaction; if the customer loses the hearing and fails to pay the final citation, an additional \$30 per transaction is levied. Restriction of license plate registration is allowable.

Recommended change: align with E-470's \$25 per citation for I-25 HOV and US36. Be consistent with application of national policy, 25% surcharge for license plate tolling (those not using a transponder).

Include messaging with bills to reflect LPT incurs additional surcharge and that there is no charge to set up an express toll account; change road signs to reflect policy. Northwest Parkway (NWP) processes their own LPT citations, E-470 processes Express toll citations.

**Media Request:** Stacey Stegman reported that a toll evasion news story, outlining the current process of combined penalties, may be developing whereby automatic accruing of charges could be improved.

**Current Projects:** Director Cheroutes reported that C-470 may be moving in direction of managed lanes and are looking at alternatives to cover costs.

**Adjournment:** There being no further business to come before the Board, the meeting was adjourned.